



GREATER FORT WALTON BEACH CHAMBER OF COMMERCE

Dear Vendor:

The Greater Fort Walton Beach Chamber of Commerce welcomes you to the 56th Annual Billy Bowlegs Pirate Festival. The event will be Friday, June 3 and Saturday, June 4, 2011 at The Landing in Fort Walton Beach, Florida. Voted a Top 20 Festival in the Southeast, we anticipate over 20,000 spectators. Annually, it is also one of the largest in Okaloosa County and a wonderful venue for you to participate and market your wares.

The festival opens Friday, June, 3 at 3:00 pm, features entertainment, a children's area, and a fireworks display at 8:30 pm; the event closes at **9 p.m.** The festival continues on Saturday, June 4 at 10:00 am and closes at **9:00 pm.** The highlight of the day occurs in the afternoon when the Krewe of Bowlegs, featuring the one and only Capt. Billy Bowlegs, arrives at The Landing to defeat our City of Fort Walton Beach Mayor and his militia in a mock battle. The battle is full of fun and features beads, coins and other trinkets thrown to the throngs of festival attendees. This year we are creating some great new additions to include pirate costume contests, carnival games, etc. We want to build up the pirate theme as much as possible. We invite you to dress the part as well!

For your convenience and safety, we will have over-night security on Friday night and police patrols during the festival. Individuals interested in participating in the festival should return the enclosed application, payment for the booth fee (plus cleaning deposit for food booths), and proof of insurance (COI) to the Greater Fort Walton Beach Chamber of Commerce at P O Box 640, Fort Walton Beach, FL 32549-0640. You may also fax your applications to 850-244-1935 or email Patti Bohnsack, Director of Special Events at patti@fwbchamber.org. **Applications are not complete until we receive full payment.** **No vendor has exclusivity to products but we hold the right to control excessive duplications.** We will send confirmation upon receipt of application and payment.

The Greater Fort Walton Beach Chamber maintains exclusivity of sales of *All pirate novelties and costume attire to include, but not limited to: shirts, eye patches, pirate bandanas, hats / caps, rings, pirate tattoos, swords, beads, plastic cups and license plates, flasks.*

The Chamber will also be the sole distributor of drinks for the event, to include soft drinks, bottled water, and beer. You may sell coffee, tea, and lemonade.

Thank you for your interest in participating as a Bowlegs Festival vendor. We invite you to join us and be a part of history. Be a part of the fun. Be a part of one of the biggest events in the Southeast. Be a pirate for the day! AAAURGH!

For questions or more details -- please contact Patti Bohnsack, Director of Special Events at 850-244-8191 or patti@fwbchamber.org

Sincerely,
The Greater Fort Walton Beach Chamber of Commerce

3/1/11



GREATER FORT WALTON BEACH CHAMBER OF COMMERCE

2011 Billy Bowlegs Pirate Festival Booth Application Friday June 3th and Saturday June 4th 2011

Please complete ALL forms and return w/ payment to the following address **BY May 6, 2011:**
Greater Fort Walton Beach Chamber of Commerce - P O Box 640, Ft. Walton Beach, FL 32549

Booth Name:		
Company Name:		Contact Person:
Address		
City	State	Zip
E-Mail Address		
Phone: Day	Phone: Evening	Cell:
Chamber use only – Date Received	Initial vendor number assignment	Final vendor number assignment

APPLICATION FEES:

(PLEASE CIRCLE BOOTH(S) BEING REGISTERED – fees are per booth/ not per vendor)

All Food Vendors **must** provide a copy of a Food Handlers' Permit and Certificate of Insurance
There is a late fee of \$50 for registrations received on or after May 7, 2011

Greater Fort Walton Beach Chamber Members

<i>Booth Size*</i>	<i>Gold Section</i>	<i>Purple Section</i>	<i>Green Section</i>	<i>Blue Section</i>
<i>12' x 12'</i>	\$225.00	\$200.00	\$175.00	\$150.00
<i>Single Food Item 12 x 12</i>	\$325.00	\$300.00	\$275.00	\$250.00
<i>12' x 24'</i>	\$450.00	\$400.00	\$350.00	\$300.00
<i>24' x 24'</i>	\$650.00	\$600.00	\$550.00	\$500.00
<i>Food Booth 24'x 24'</i>	\$750.00	\$700.00	\$650.00	\$600.00

Non ~ FWB Chamber Members

<i>Booth Size*</i>	<i>Gold Section</i>	<i>Purple Section</i>	<i>Green Section</i>	<i>Blue Section</i>
<i>12' x 12'</i>	\$375.00	\$350.00	\$325.00	\$300.00
<i>Single Food Item 12' x 12'</i>	\$500.00	\$475.00	\$425.00	\$400.00
<i>12' x 24'</i>	\$750.00	\$700.00	\$650.00	\$600.00
<i>24' x 24'</i>	\$850.00	\$800.00	\$750.00	\$700.00
<i>Food Booth 24'x 24'</i>	\$950.00	\$900.00	\$850.00	\$800.00

***We do not provide tents, tables or chairs – you must bring your own equipment**

Additional Space Requirements

Height Indicate Exact Size Needed	Please Check	
	Tent	Trailer



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Electric Requirements:

Electricity: _____ 110 Volts _____ Amps _____ (\$50 fee for each add'tl outlet)
 _____ 220 Volts _____ Amps _____ (\$50 fee for each add'tl outlet)

NOTE - Total Amperage: _____ (There is a **\$75.00** additional charge for **220 volts**)
 (You must supply a 150' heavy duty, all weather extension cord)

Please list all appliances you will be using _____

FESTIVAL RULES and REGULATIONS CHECK LIST

Please Initial and Return all required items below with application

Thank you for participating in the 56th Annual Billy Bowlegs Pirate Festival. In order to provide for your safety and the safety of others, we ask that you abide by the following rules. (Please initial next to each number and return with completed application. Thank you!)

Applications without all applicable fees and required information will be invalid. Keep a copy of this checklist for your records.

- _____ **1. BOOTH FEES: (SEE APPLICATION)** Please make sure your requested booth size accommodates your equipment. Tents, tables and / or chairs are not provided by the Chamber or included in booth fee. Note: IF YOUR EQUIPMENT/BOOTH EXCEEDS REQUESTED SPACE, THERE WILL BE A CHARGE OF AN ADDITIONAL \$1.00 PER SQUARE FOOT. This includes tie-downs, tarps, flaps, tables, trailer tongues, side openings, etc. tents, lights, tables, and chairs.
- _____ **2. ELECTRICAL NEEDS** - If your Booth requires electricity, accurately indicate your amperage requirements on the application form to ensure that the Festival can make proper preparations or you will not be guaranteed booth space located closest to the electrical outlets. Each Booth requiring electricity will be responsible for not overloading their circuit. All electrical connections and equipment must be in good repair and properly grounded. ***If electricity is needed at your Booth, you must supply an appropriate (120 v or 220 v) 150-foot heavy duty, all weather extension cord.***
- _____ **3. ADDITIONAL POWER FEES** - There is a **\$75.00** additional charge for **220 volts**
- _____ **4. ADDITIONAL OUTLET FEE** - There is a charge of \$50 for each additional outlet. We do not provide electrical cords. Generators are permitted.
- _____ **5. CLEANING DEPOSIT \$100.00** - deposit will be returned within 30 days of the festival.
- _____ **6. BOOTH ASSIGNMENT** – Your booth will be located in the section you requested. If that section is full, we will notify you for a second choice. All vendors with trailers will be assigned early check-in before those with tents.
- _____ **7. PROOF OF INSURANCE:** We now must require a certificate of insurance for all booths: merchandise and food representing that you are appropriately covered for liability etc
- _____ **8. A MENU** or description of main food product(s) to be served or sold is required with application.
- _____ **9. FOOD HANDLERS PERMIT** - All food vendors are responsible to have onsite and are liable for the cost (in form of a money order to the State of Florida) of a Food Handlers' Permit .



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- _____ 10. **FOOD BOOTH COOKING REQUIREMENTS** - Booths that use any type of oven, grill, deep-fat fryer, flame operated appliance or heating element will be required to have a minimum of a charged 40BC fire extinguisher. The FWB Fire Dept will be on site for inspection. Booth wastewater and cooking grease **MUST** be contained.
- _____ 11. **GARBAGE CANS** - Food Booths must provide a minimum of two 30-gallon garbage containers with liners. **Each Booth will be responsible for emptying the container on a regular basis into the dumpsters provided by the Festival ESPECIALLY during teardown. Cleanliness in and around your Booth will be your own responsibility.**
- _____ 12. **FESTIVAL HOURS – Friday 6/3:** Set up begins for **trailers at 6:00 a.m.** Tents may begin set up at **8:00a.m.** Be prepared to open promptly at 3:00 pm and close by **9:00 pm** on Friday, June 3, 2011 and open at 10:00 am and **close at 9:00 pm on Saturday, June 4, 2011.**
- _____ 12. **OVERNIGHT SECURITY** - The Chamber will provide overnight security on Friday night. The Chamber is not responsible for merchandise lost or damaged at any time or for any reason during festival hours, overnight hours, or set-up and/or teardown time.
- _____ 13. **SATURDAY EVENING SHUT DOWN** - All vendor booths must be taken down, removed and **your area cleaned** on Saturday evening **June 4, 2010** when the Festival closes. **ALL trash must be placed into the dumpsters provided;** it will **NOT** be picked up for you. A representative from the Chamber Committee will inspect food booth areas before you leave. Once your food booth area has been inspected and returned to its original state, your refundable cleaning deposit of \$100.00 will be mailed back within 30 days of the Festival. All booths deemed unsatisfactory in the cleanup process will lose the deposit.
- _____ 14. **VEHICLES: LOADING & UNLOADING** – Vehicles are permitted into the booth area for loading and unloading equipment **ONLY**; before/ after the festival. All vehicles must be out of the park 2 hours prior to opening of Festival. **THIS WILL BE STRICTLY ENFORCED.**
- _____ 15. **VENDOR RESTRICTIONS** - The Greater Fort Walton Beach Chamber maintains exclusivity of sales of **ALL pirate attire to include: shirts, eye patches, pirate bandanas, hats/caps, etc. We also will be the sole vendors of novelties such as swords, pirate plastic cups, and pirate license plates.** You may not sell these items.

The Greater Fort Walton Chamber of Commerce reserves the exclusive rights of sale on beverages, which includes but not limited to soft drinks, beer, wine and bottled water. The Chamber further reserves the right to determine the location of your booth within your chosen section for any booth and all decisions of the Planning Committee are final.

Note: we do not give refunds for no-shows or inclement weather.

AN ACCEPTED APPLICATION IS A COMMITMENT TO SHOW. **Applications must be received no later than May 6, 2011.** A late fee of \$50 will be charged to any registrations after May 6. Please review the rules and regulations on the following page and sign below. I will comply with the rules and regulations as stated on the attached page.

Signature _____

Date: _____

Make Checks Payable To: Greater Fort Walton Beach Chamber of Commerce



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